

**DONNYBROOK RATEPAYERS & RESIDENTS ASSOCIATION Inc.  
INAUGURAL GENERAL MEETING**

**Minutes**

**Meeting held 7.00pm on 01/06/2021 at the Donnybrook Country Club**

- 
1. **PRESENT:** Brad Fowler, Shane Sercombe, Neville Fry, Rod Atherton, Fred Mills, Clive Purcell, John Bailey, Peter Gubler, Jeff Proctor, Linda Fry, Allan Coxall, Angelo Logiudice (arrived 7.32pm)  
2. **APOLOGIES:** Lisa Glover, Bernice O'Connell, Mike King, Steve Dilley, Pamela Harrison,
- 

3. **WELCOME:** Brad Fowler opened meeting @ 7.10pm as interim Chair
- 

Brad welcomed and thanked all those present

Brad outlined the meeting was called to formalise the Association (DBRRA) and form the committee

The Associations acronym DBRRA is pronounced '*Debra*'

---

**1. PURPOSE of THE ASSOCIATION:**

---

The purpose of the association is to contribute to a strong, vibrant & healthy community in the Donnybrook Balingup Shire through the development of a proactive & representative network of ratepayers & residents.

- Linda Fry asked if we would be a member of WA Ratepayers & Residents Association (WARRA)- Brad confirmed we would and membership to WARRA was free

**ACTION** Adopt the 'Purpose of the Association' to be:

'Contribute to a strong, vibrant & healthy community in the Donnybrook Balingup Shire through the development of a proactive & representative network of ratepayers & residents'

**MOVED** John Bailey

**SECONDED** Neville Fry

**CARRIED** All

---

**2. CODE of CONDUCT:**

---

Brad read-out and explained the Code of Conduct (also published on DBRRA website)

Peter Gubler asked if the Code of Conduct would be changed and updated as we progress- Brad confirmed that it would

**ACTION** Adopt 'Code of Conduct' as per website <https://dbrra.wildapricot.org/>

**MOVED** Peter Gubler

**SECONDED** Neville Fry

**CARRIED** All

---

**3. ADOPTION of THE CONSTITUTION:**

---

The Model Rules were explained by Brad, are available via link below and will be published on our website

<https://www.commerce.wa.gov.au/publications/model-rules-associations-2016>

Brad recommended that while the Model Rules should be adopted to get us started, the aim is to create our own unique constitution, with assistance from Douglas Ratepayers Ass. (Qld) and in consultation with our members

Brad explained what some of the future changes to the constitution may be and why they would be beneficial

**ACTION** Adopt the Model Rules as per website <https://dbrra.wildapricot.org/>

**MOVED** John Bailey

**SECONDED** Allan Coxall

**CARRIED** All (Clive Purcell abstained)

---

**4. ELECTION of COMMITTEE MEMBERS:**

---

Brad proposed that 9 committee positions are created with split terms

**ACTION**

**Adopt Executive Committee Positions 2 Year Term from AGM:**

**President** Brad Fowler **MOVED** Clive Purcell

**Vice President** Fred Mills **MOVED** Shane

Sercombe

**Sectary** Shane Sercombe **MOVED** Fred Mills

**Treasurer** Neville Fry **MOVED** Angelo

Logiudice

**Adopt Committee Positions 1 Year Term from AGM: (Roles to be determined)**

**1.** Lisa Glover (Subject to acceptance) **MOVED** Angelo

Logiudice

**2.** Bernice O'Connell (Subject to acceptance) **MOVED** Shane

Sercombe

**3.** Allan Coxall **MOVED** Clive Purcell

**4.** Clive Purcell **MOVED** Shane

Sercombe

**5.** Angelo Logiudice **MOVED** Shane

Sercombe

**CARRIED All**

---

**5. MEMBERSHIP TYPES & MEMBERSHIP FEES RATIFICATION:**

---

Brad explained planned membership schedule and provided an interim budget

**ACTION Adopt Membership Schedule**

12 Month Membership – Ratepayer	\$20	1 Vote
12 Month Membership – Resident	\$20	1 Vote
12 Month Membership – Commercial	\$20	1 Vote
12 Month Membership – Organisation	\$20	1 Vote
12 Month Membership – Couple/Family	\$30	2 Votes

Members must be over 18 years of age and a Ratepayer or Resident of SoDB

Each individual is allowed only 1 Vote

Current SoDB Elected Members unable to become members

Membership starts from date of approval by committee

Committee reserves the right to refuse any membership

Members to declare any Conflicts of Interest

**MOVED** Shane Sercombe  
**CARRIED All**

**SECONDED** Jeff Proctor

---

**BANK ACCOUNT:**

---

Once incorporation is achieved a new bank account will be established in the name of the Association with the Treasurer, President and Vice President (in presidents absence) as signatories.

**MOVED** Jeff Proctor  
**CARRIED All**

**SECONDED** Allan Coxall

---

**NEW BUSINESS:**

---

**Incorporation:** Application was made on 25/05/2021 to be incorporated and lodged as Donnybrook Ratepayers and Residents Association Inc.

**All present provided proposed outcomes from DBRRA:**

- Proactive Accountability
- Better representation for the community
- Prevent and investigate misappropriation funds
- Provide questions to Council and seek answers
- Get a better deal for the community
- Provide community awareness of shire issues
- Provide nonpartisan representation
- Advocating for enforcement of the LG Act
- Committee to represent the community
- Encourage community to become candidates in the LG Elections
- Many heads working together
- Be constructive as a group and limit personal cost
- Alert Councillors and ask questions
- Hold Councillors accountable for the decisions they make
- Provide Deputations to Council
- Review Budget and Agendas
- Our community deserves better

**VC Mitchell:** Brad presented his experience to date as a member of the VC Mitchell Project Stakeholder Group and how this experience confirmed the need for a ratepayer's group

The stakeholder group had no terms of reference and meetings had no Minutes or Resolutions

The cost to the clubs was still unknown and project has been based on 'wants' and not 'needs'

**Next Meeting: Monday 14<sup>th</sup> June @ 7pm Location TBA**

Meeting Closed at 9.51pm